



SHATTEMUC YACHT CLUB est.1884



P.O. Box 29, Ossining, New York 10562
Phone: (914) 941-8777 Web Site: www.shattemucyc.org

PLEASE READ ALL DOCUMENTS CAREFULLY FIRST Revised 10/09/23

(**NOTE: You must EMAIL IMAGES of the ALL the COMPLETED and SIGNED Rental Forms to the Clubhouse Director to reserve your rental date*-- send to: clubhouse@shattemucyc.org)

Rentals Must Be Made a MINIMUM of FIVE (5) WEEKS prior to the rental date

If you agree to the terms of the Rental Rules, please fill out, and sign this form, include the TWO deposit checks payable to: Shattemuc Yacht Club - (And mail to the address above)

*Non-Refundable reservation deposit of: \$200.00

*Refundable security deposit of: \$500.00

(**Bar Service is mandatory- See Rules sheet for all conditions of this rental agreement**)

(Please print out, complete, sign, and save a copy of this document.)

Mail this form, FILLED OUT COMPLETELY, with both checks to the address above: Attn. CLUBHOUSE RENTALS

Shattemuc Yacht Club Member Name: _____

Address: _____

Phone Number (Cell): _____ Email: _____

Date of event: _____ Time of event (From - To): _____

Type of event (REQUIRED-please be specific): _____

Of Hours _____

Of Guests _____

(You are allotted ONE HOUR before for set up and ONE HOUR after the event, for clean up at no additional charge. MEMBERS cannot be denied access to the Clubhouse Rental Areas at any time OTHER than your reserved time.)

Non-refundable Deposit: Date _____ check # _____ (\$ 200.00)

Refundable Security Deposit: Date _____ check # _____ (\$ 500.00)

(**BAR SERVICE IS MANDATORY, NOT OPTIONAL**)

Bar Service- (Per person / Per hour fee) *Choose one*: Beer/Wine/Soda _____ (\$5.00) Full Service Bar _____ (\$9.00)

Clubhouse Rental Fee: (# of hours) _____ x \$ 75.00 (rate per hour) = Clubhouse Total : \$ _____

Bar: (Fee Per Person-\$5.00 OR \$9.00) _____ x (#of Guests) _____ x Hours _____ = Bar Total: \$ _____

Sales Tax: (Clubhouse total + Bar total) (\$ _____ + \$ _____) x .08375 = Tax Total: \$ _____

Bar Server Gratuity 18%: Bar Total \$ _____ x .18 = Gratuity Total: \$ _____

Amount due for Security Guard (if required) : Security Total: \$ _____

Total Cost: (clubhouse + bar + tax + gratuity + guard) Total Cost: \$ _____

{Total Cost - (minus) Non-Refundable deposit \$200.00 = **NET DUE**} - \$200.00

NET DUE MUST BE PAID IN FULL 3 WEEKS PRIOR TO RENTAL DATE Net Due: \$ _____

*I AGREE TO ALL THE TERMS FOR RENTAL AS PER THIS APPLICATION:

SIGN: _____ DATE: _____